

4.01/22 14/10

August 30th, 1941.

Mr. I. R. Lewis:

Re: Margaret Eaton School

Recently I was speaking to Mr. J. J. Vaughan regarding the Library for which a substantial amount is being donated. Mr. Vaughan was interested in to what extent the amount would be necessary for the structure and how much for the books. He thought this should be mentioned to you and that you should discuss with Miss Somers and find out what is in mind. Would you please do this and let me know.

There are several other points which might be considered and which could be covered if thought necessary or advisable in our letter of gift such as:

- Structure for and location of Library to be suitable;
- How would library be furnished ?
- Who would determine the books which would constitute the library ?
- Would Mrs. Eaton's name be placed in, on or about the Library ?
- Should the name of the Library be placed on or inside cover of each book ?
- Might a 'photo of Mrs. Eaton have a prominent place in Library ?
- Will amount be paid over in one lump sum or as required ?
- Should money be turned over - (apart from what is required for Books) - when structure for library is available - or what would be the idea ?

Runneth.

JE:EEP



Mr J. R. Lewis

4.01/23  
July 14th,  
1941.

Re: Margaret Eaton School -  
and - University of Toronto.

I spoke to Mr. I. R. Lewis to-day regarding the matters which Mr. R. Y. Eaton had asked him to speak to Miss Somers about. Mr. Lewis informed me as undernoted and said he had advised Mr. R. Y. Eaton.

As to students of the Margaret Eaton School who have completed one year, Miss Somers said that such students as so desired could take the second and third years of the University Course, and if successful would be granted the University Diploma. Miss Somers said Senior Matriculation standing would be required in all cases except where the student was an exceptionally outstanding one, in which cases matriculation requirements may be waived. Mr. Lewis said that Miss Somers was advising Margaret Eaton School students to this effect. Students who have completed the 2-year course of Margaret Eaton School and who have qualified for its diploma would not receive further tuition under University Course. Mr. Lewis learned from Miss Somers that she does not consider there is any necessity for the \$11,000 odd cash surplus to be turned over to the University for purposes of a library until such time as the University provides a building suitable for the purpose. Also, Miss Somers did not think it would be necessary to turn over all the money at once - it could be divided part now and part later.

Mr. Lewis also said he had been speaking to a friend of his, Mr. Wilgress, who has had experience in maintenance of libraries, and he expressed the opinion that about \$150 a year would be about ample for this purpose. It should not require that amount in the earlier years of a new library which would be substantially up to date at time of its purchase.

*Swift*

JE:EEP



4.01/23

September 16th, 1941.

Re: Margaret Eaton School - and  
University of Toronto

When I was speaking to Miss Layton to-day on another matter, she informed me that the senior pupils of Margaret Eaton School - that is those who have completed their first year - were registering at University of Toronto on Tuesday next, Sept. 23rd, and would commence work on following day, Sept. 24th.

JE:EEP

COPY to Mr. I. R. Lewis.

✓ J.E.



Copy for Mr. I. R. Lewis

September 19th,  
1941.

Miss Dorothy H. R. Jackson,  
11 Sorauren Avenue,  
Toronto, Ont.

Dear Miss Jackson:

As you are now entering upon a new, and we hope, broader phase of physical education work with the University, the former Directors of the Margaret Eaton School wish, at this time, to convey to you their congratulations upon your appointment as Assistant Professor in the new school, and their wish that you may carry on the good work with the ability and efficiency which characterized your several years' service in the Margaret Eaton School.

We have been very sensible of the fine contribution you have made, and as a slight token of our appreciation we ask you to accept the accompanying cheque, and with it goes our most sincere wishes for an even greater measure of success in the future.

Yours sincerely,

Encl.  
RYE/KR.  
(IRL)

"R. Y. Eaton"



Executive Offices,  
Toronto, October 7th, 1941.

Mr. I. R. Lewis.

MARGARET EATON LIBRARY  
Extract from Minutes of  
Directors' Meeting held  
October 7th, 1941.

"Approval was given to the establishing of an Endowment Fund of \$5,000.00 at the University of Toronto to provide for the maintenance of the Margaret Eaton library. It was further approved that in the Deed of Gift a clause be inserted to the effect that the University of Toronto would assume entire responsibility for maintaining the physical appearance of the Library in a manner worthy of the name which it bore."

I. W. Ford

Also to:  
Messrs. O.D.Vaughan,  
J.Elliott.

Executive Secretary.

Mr. Elliott: Will you please make whatever arrangements are necessary. I would suggest that you first discuss the matter with Mr. Lewis since all recent discussions with the University, except Mr. Eaton's letter, have been through him, although I do not believe that the matter of the maintenance of the Library was ever mentioned. You might also wish to speak to Mr. O.D.Vaughan since it is as a result of his survey of other University Libraries that this plan was decided upon.



Executive Offices,  
Toronto, July 15th, 1942.

Mr. I. R. Lewis.

MARGARET EATON HALL  
Extract from Minutes of  
Directors' Meeting held  
July 15th, 1942.

"It was reported that the C.B.C. might be interested in purchasing the Girls' Club premises, but one obstacle to this would be the difficulty of finding other quarters for the Girls' Club. The Directors were of the opinion that this should not stand in the way of selling the property if satisfactory terms could be obtained, and it was decided to authorize Mr. Elliott to enter into negotiations for the sale of the property."

I. W. Ford  
Executive Secretary.

Also to:  
Mr. J. Elliott.

Mr. Elliott - It is our understanding that you will initiate negotiations for the sale of this property.

Copy sent to Mr. Pryce - J.G.



Mr. J. Rutledge,  
Employment Office.

Executive Offices,  
September 15th, 1942.

Re proposed Medals for Margaret Eaton School  
in University

The Margaret Eaton School Course is at the present time for Physical Training, but as the original idea was that it should be a School of Literature & Expression as the name implies, it is desirable that Literature and Expression should continue to be linked up with the Margaret Eaton name. This could be accomplished by awarding Scholarships known as "Margaret Eaton Scholarships", to win which the student, besides standing highest in the Margaret Eaton Course would rank high in examinations held for Literature and Oral Expression. It is presumed that classes for these would be conducted in some other part of the University.

There should be no difficulty about Literature, and as regards Oral Expression Professor Frisby might be able to advise.

The proposal is to give a Scholarship in the first year for second year; and in the second year for third year. And at the end of the third, or Graduating Year, a medal would be awarded in lieu of the Scholarship. The same wording would be used in describing who shall win the Margaret Eaton Medal at the end of the third year.

~~In addition to this, and in recognition of Mrs. Emma Scott Raff's early connection with the School, there could be a gold medal given to the pupil standing highest in the School who also has shown high proficiency in Literature and Oral Expression.~~

In addition to this and in recognition of Mrs. Emma Scott Raff Nasmith's early connection with the School, there could be a gold medal awarded to the graduate in the School who has shown high proficiency in Literature and Oral Expression. This would be known as the "Emma Scott Raff Nasmith Medal".





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